



BANGLADESHI COMMUNITY BORÅS (BCB) CONSTITUTION

ARTICLE I: NAME

The name of the organization will be BANGLADESHI COMMUNITY BORÅS

ARTICLE II: OFFICE

The registered office will be located in Borås city, Västra Götaland, Sweden

ARTICLE III: TYPE, OBJECTIVES AND ACTIVITIES

Section 1: BCB will be a non-political and non-profit community organization and will be registered within the area of Västra Götaland County, Sweden.

Section 2: The organization will be exclusively for charitable, educational, religious, recreation and cultural purposes with following objectives and activities within the Swedish law;

- a) Develop and promote friendship and mutual understanding among the members of our community as well as other communities.
- b) Help immigrant, visitors, students coming from Bangladesh to more easily adopt and understand the Swedish culture and way of life in Sweden.
- c) Uphold cultural, literary, spiritual and charitable aspects of rich heritage of Bangladesh within ourselves and to our next generation and to adopt to the Swedish culture.
- d) Gather our members and enjoy the community and memories of our beloved motherland and its culture in this beautiful city of Borås in Sweden and with gratitude and respect take in Swedish culture and way of life.
- e) Collect funds and organize cultural, recreational and educational activities.

ARTICLE IV: MEMBERSHIP

Section 1: Membership and all the activities will be open to public interest.

Section 2: Anyone who live or cease to make a permanent home in Sweden can become members of this community. The membership categories of this community shall be as follows:

- a) Individual membership: Any person above the age of ten (10).
- b) Children membership: Any children below 10 years old.
- c) Sponsor membership: Any individual representing a business organization that bought our sponsorship.
- d) Honorary membership: The governing body will have the authority to bestow honorary life membership of any person of its choice.

Section 3: Members of the community under section 2(a) and 2(c) above age of eighteen (18) will have one vote.

Section 4: The governing body will set the fess of membership at the beginning of the fiscal year. Consent for an automatic monthly payment of membership fees will be taken at that time of application. The minimum duration of any membership will be twelve (12) months.

Section 5: In the case of cancellation of membership, members need to send an application to the governing body at least thirty (30) days before the intended termination date.

Section 6: Governing body will set benefits, code of conducts, liabilities and terms and conditions for membership and preserves the rights to change, revise or remove, if necessary.

ARTICLE V: GOVERNING BODY

Section 1: The governing body will be elected to a three-year term.

Section 2: The governing body henceforth referred as "The Board", will be consists of eleven-(11) members in following six (06) designations, will have voting rights in board meetings:

- a) President (1)
- b) Vice-president (1)
- c) General secretary (1)
- d) Joint Secretary (4)
- e) Treasurer (2)
- f) Executive member (2)

Section 3: The Board will have the authority to form an "Advisory board" consists of immediate president and respected person(s) of its choice. Member of the advisory board will be referred as **Advisor**, and will provide advice and continuity of the current board. Advisors will have no vote in board meetings.

Section 4: The President may appoint "**Representative(s) of new students**" if necessary.

Section 5: Additional non-voting members may be appointed to the board by the president.

Section 6: Responsibility of the Board

Each member will have a portfolio of responsibilities, and will have one vote when committee is made through voting. Additional responsibilities may be assigned to a board member through mutual agreement with the president and the said member.

- a) **President:** Will be the Chief executive of the organization, will preside over all meetings of the organization, will have executive function of supervising all board members, will appoint ad-hoc committees, election committee and additional members if necessary, will be signatory with the vice-president and the treasurer on all financial matters of the association, and will perform all other duties incidental to the office of the president.
- b) **Vice-president:** Will support president to make decisions and organize all the meetings; will maintain the organizations and other member accountable in absence of the president. Will maintain the membership details and will be ex-officio member of all events and will cooperate their functions; will be signatory with the president and treasurer on all financial matters; and will furnish a report to the members at the annual meeting.
- c) **General Secretary:** With cooperation of other members; will be responsible to organize all events; will assign members of the community and board to help him/her to fulfill the responsibility. Will be the custodian of all equipment own by the organization.
- d) **Joint-Secretary:** Four (04) joint-secretaries will be appointed by the president to help General Secretary; will support general secretary to organize events and will act and maintain the organizational activity in absence of General Secretary; will be overseeing the elected student representatives and will manage the media accounts of the community.
- e) **Treasurer:** Will keep all financial records and keep the board abreast of the financial status of the organization; will manage all funds of the organization : will disburse funds authorized by the board to meet all the debts and obligations of the organization; and will furnish a financial report to the community members at the annual meeting; and to all required government agencies.
- f) **Executive member:** President appoints two executive members of the board to help/oversee of the events and activities with other members.

Section 7: All the member of the Board will be accountable to the President. In case of legal incapacity to perform duties of any board member, President hold the power to replace the position after consent from majority of board member through a no-confidence vote.

Section 8: Board member(s) can resign from their position after a minimum of one year of service; must raise the issue in a board meeting and submit a letter of resignation three (03) months prior to his/her departure. President or vice-president will approve the resignation in a board meeting and will inform community members through a public announcement.

ARTICLE VI: FISCAL YEAR AND TERMS OF THE BOARD

Section 1: The fiscal year of the organization starts on 1st January and end on 31st December each year.

Section 2: The term of the board will be three-year, starting on 1st January and ending on 31st of December of the final year. Prior to the conclusion of term, election will be held for new board on the last Sunday of November. The retiring board must transfer all material of the organization to the newly elected board by 5th January.

ARTICLE VII: MEETINGS

Section 1: The board will meet as often as necessary for the smooth functioning of the organization. President will call for board meetings; vice-president and general secretary may call board meeting in any concern upon consent from the president.

Section 2: The vice-president, as necessary, may call general meeting of the community members with the consent of the President. Notice of such meetings must be approved by the board and mailed/contacted to the all members, and must be post-market at least three (03) weeks prior to the meeting. Such meeting(s) may be of one or more of the following kind, and must have a quorum as specified against each category:

- a) Election meeting(s) – will require no quorum
- b) No-confidence meeting(s) – will require a quorum of majority of the voting members.
- c) Requisition meeting(s) – will require a quorum of one forth (1/4) of the voting members.
- d) Amendment meeting(s) – will require a quorum of majority of the voting members.
- e) Dissolution meeting(s) – will require a quorum of majority of the voting members.

Section 3: An annual meeting will be held on last Sunday of each year.

Section 4: Prior of any event, board members will meet as often as necessary.

ARTICLE VIII: ELECTION

Section 1: Election of board will be held during every alternate annual meeting on the last Sunday of November.

Section 2: Every registered member will have the rights to vote.

Section 3: Eligibility for nomination of the board:

To be candidate for presidency will require being a permanent resident in Sweden, a member of immediate board or in a good standing in the organization for at least three (03) years; and committed to serve next three years as per the responsibility of the president. Other designations (Vice-president, General Secretary and Treasurer) can be contested by member of the association who was registered for at least two years and committed to serve next three years as per the responsibility of the respected designation.

Section 4: Election committee: Immediate president will announce an election committee consist of three (03) members. A chairman and two (02) members: The committee will function as follows;

- a) It will get input from members to develop a slate of candidates; and will publish the information at least twenty-one (21) days prior to the Election Day.
- b) Along with the published slate, the election committee will notify all members of the community to submit any nomination they may have for any designation of new board.

- c) They will collection the nomination forms and announce the candidates for the designations at least seven (07) days prior to the Election Day.
- d) During Election Day, they provide ballot and integrity of the election will be paramount concern. Voting by mail will be allowed; but no proxy voting will be allowed. Elected candidates will be announced by the popularity of the votes.

ARTICLE IX: DEATH, RESIGNATION AND INCAPACITY

Section 1: In case of legal incapacity to perform duties because of any above cause, the following procedures will be followed;

- a) In the case of the President and Vice-president, there will be a new election.
- b) In all other cases, board will have the rights to fill all vacant position by co-option or addition.

ARTICLE X: AMENDMENT OF THE CONSTITUTION

Section 1: Amendment of the whole or part of this constitution may be made in a general meeting convened for such purposes by vote of two-thirds (2/3) of registered members.

Section 2: Amendment(s) must be proposed by any registered member and submitted to the boards at least thirty (30) days prior to general meeting. The board may rejects the amendments(s) proposal outright or present it to the general meeting for consideration with or without its own proposed modification but will have no authority to approve it.

ARTICLE XI: INUREMENT OF INCOME

No part of the net earnings of the organization will be inure to the benefit or be distributable to its members, sponsors and board members or other private persons except that the organization will be authorized and empowered to pay a reasonable compensation for the services rendered.

ARTICLE XII: OPERATIONAL LIMITATIONS

The Association may not conduct any business other than as specified herein. Swedish law must be followed in everything that the Association does.

ARTICLE XIII: REVOCATION AND RECALL

Membership of any person may be revoked on the recommendation of the board by two-thirds (2/3) of members present in a board meeting. The person whose membership is to be revoked must be informed of this proceeding at least thirty (30) days prior to the board meeting.

ARTICLE XV: RULES OF ORDER

The law of Sweden will be supersede in case of any conflict.

ARTICLE XIV: DISSOLUTION

Section 1: The organization may be dissolved in a special meeting convened for such purposes by three-fourth (3/4) of registered members present and the board after paying all debts and liabilities. All assets of the association will be disposed-off as per law of Sweden.

Section 2: The voting for the organization to be reinstate into operation through a general meeting convened by immediate board with vote of purposes by three-fourth (3/4) of registered member as per the immediate record.

Signatories of the constitution

Name : President, BCB	Name: Vice-president, BCB
Name: General Secretary, BCB	Name : Chairman, Constitution Preparation Committee